NOAA Program Management Council Terms of Reference

Charter: The NOAA PMC provides the forum for regular review and assessment of selected NOAA programs and projects.

Scope: The scope of the NOAA PMC applies to selected NOAA programs and projects, and includes:

- Monthly assessments of performance vs. plan in the following areas:
    - Technical Performance – actual vs. planned performance, risk identification and mitigation strategies
    - Budget Performance – actual vs. planned costs (Earned value), status of funds, budget threats, budget reserves posture
    - Schedule Performance – critical path analysis, changes since last month, schedule threats, schedule reserves posture

- Reviewing proposed new activities and/or scope to ensure risk, schedule, integration and budget impacts to existing programs are understood and realistic

- Approving program/project entry into subsequent phases, including all major events such as major contract award, PDR, CDR, test readiness reviews, launch readiness, operations review, etc.

- Commissioning independent assessments as needed, and reviewing both the results of the independent assessment and reviewing and approving the program/project's proposed response plan

- Recommending alternative actions, including termination of programs/projects or activities within programs/projects, when appropriate.

Membership:
Deputy Undersecretary for Oceans and Atmosphere, Chair
NOAA Chief Financial Officer
Director, Program Analysis and Evaluation
Director, Acquisitions and Grants Office
Assistant Administrator, Program Planning and Integration
Chief Engineer, NASA HQ (Alternate: Director, Applied Engineering and Technology Directorate, NASA Goddard Space Flight Center)
Deputy Center Director, Technical, NASA GSFC (Alternate: Deputy Director, NASA GSFC)
Deputy Assistant Administrators, National Weather Service, National Ocean Service, Oceanic and Atmospheric Research, Satellite and Information Systems
Goal Team Leads: Climate, Weather and Water, Ecosystems, Commerce and Transportation
Offices of Legislative Affairs, Workforce Management, General Counsel (as needed)
DOC Representatives

Executive Secretary: NOAA National Environmental Satellite and Data Information Service (NESDIS) will serve as Executive Secretary to the PMC